



## UNITED STATES BANKRUPTCY COURT SOUTHERN DISTRICT OF FLORIDA

### OFFICE CLOSING

The Miami Division Clerk's Office will be TEMPORARILY CLOSED on Tuesday, February 21, beginning at 1:30 PM through Friday, February 24 at 4:00 PM, as a result of the ongoing replacement of the building's A/C system.

As a result of unexpected problems with the replacement of the A/C chillers in the C. Clyde Atkins U.S. Courthouse, the building currently does not have A/C. Therefore, the Bankruptcy Clerk's Office will be CLOSED to the public for filing documents and/or providing other public services. Parties not represented by counsel will still be able to file documents by any of the following means:

1. Visit any one of the other divisional offices in FTL or WPB
2. Mail documents to the Miami division Clerk's Office (mail will be checked daily)
3. Use the Emergency email box (Miami division cases **ONLY**) at: [FLSB-EMERGENCY-FILINGS@flsb.uscourts.gov](mailto:FLSB-EMERGENCY-FILINGS@flsb.uscourts.gov)

Staff will still be available to answer telephone calls during normal business hours when the Miami Division Clerk's Office will be closed, please contact 305-714-1800.

ALL **in-person** court hearings scheduled in Miami Wednesday through Friday, will occur on the previously scheduled date, **HOWEVER** the hearing will be conducted by Video Teleconference. Please contact the Judges' courtroom deputy if you have any questions relating to a hearing.