

**UNITED STATES BANKRUPTCY COURT
SOUTHERN DISTRICT OF FLORIDA**

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In re:

Administrative Order 2022-01

**Establishing Temporary Protocol for
Filing Cases and Documents During the
Court's Data Migration from CM/ECF
Current Generation to CM/ECF Next
Generation (NextGen)**

On March 31 through April 3, 2022 (“the migration period”), the Bankruptcy Court will commence migration of its current generation Case Management/Electronic Case Files (“CM/ECF”) program to the Next Generation (“NextGen”) CM/ECF program. As a result, CM/ECF will be offline and inaccessible throughout the migration period. CM/ECF registered users will not have access to electronically file any new bankruptcy cases or other case documents. Additionally, during this time, Public Access to Court Electronic Records (“PACER”) registered users will not have access to view bankruptcy case records in this Court. Accordingly, it is

ORDERED as follows:

- 1. EFFECTIVE Thursday, March 31, 2022, beginning at 12 noon, EST, through April 3, 2022 at 11:59 PM EST**, the CM/ECF and ECF/PACER will be unavailable and inaccessible for filing new bankruptcy cases or other case documents, and for viewing bankruptcy case records in this Court.
2. The Clerk of Court will provide electronic notice to all CM/ECF registered users regarding the status of the migration, including posting notice on the Court’s website and providing automated messaging on the court’s telephone systems.
3. The Bankruptcy Clerk’s Office in Miami, Fort Lauderdale and West Palm Beach will remain open during normal business hours of operation 8:30 a.m. and 4:00 p.m. on Monday through Friday for the in-person filing of cases and documents. **During the migration period, parties are strongly encouraged to avoid filing non-emergency cases or documents.** If an emergency filing is necessary and the filing party is unable to travel to the Clerk’s Office, a CM/ECF registered user or other party not represented by counsel may transmit for filing the case(s) or document(s) in Portable Document Format (“PDF”) to the Clerk of Court by electronic mail to the emergency email address: FLSB-EMERGENCY-FILINGS@flsb.uscourts.gov (see [Court website](#) and [Administrative Order 2021-10](#) for submission requirements). Cases and documents electronically mailed shall not be considered “FILED” until the filer receives an electronic reply from the Clerk confirming the filing. Cases and

documents sent after 4:00 p.m. will be stamped "FILED" the next business day. Cases and documents that require a filing fee will receive a confirmation email of acceptance from the Clerk's office that contains instructions for remitting an electronic payment.

4. Notwithstanding, nothing herein shall prejudice the rights of any party to seek an extension of time or to request other relief regarding any deadline which falls during the migration period.
5. Except for matters on which a hearing is determined - by the presiding Judge at the Judge's discretion - to be of an emergency nature, no court hearings will be conducted during the migration period.

ORDERED in the Southern District of Florida, this 16th day of March 2022.



Laurel Myerson Isicoff
Chief United States Bankruptcy Judge

- c. All Southern District Bankruptcy Judges
Joe Falzone, Clerk of Court – Bankruptcy
Angela Noble, Court Administrator • Clerk of Court