

UNITED STATES BANKRUPTCY COURT  
SOUTHERN DISTRICT OF FLORIDA  
\_\_\_\_\_ DIVISION

In re:

DEBTOR'S NAME,

Case No. xx-xxxxx-xxx

Debtor.

Chapter \_\_

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**MOTION TO APPEAR PRO HAC VICE**

[Local Counsel's name] ("Local Counsel") moves to admit pro hac vice [Visiting Attorney's name] ("Visiting Attorney") as counsel for [Client's name] ("Client"), based on the attached Visiting Attorney's Declaration and the following certifications:

1. Local Counsel is a member in good standing of the bar of the United States District Court for the Southern District of Florida and a registered user of CM/ECF in this Court.

2. Local Counsel will remain responsible for this representation and, even if Visiting Attorney becomes a registered user of CM/ECF, Local Counsel will:

(a) review every document filed with the Court on Client's behalf;

(b) include Local Counsel's signature block – together with Visiting Attorney's signature block – on every document filed with the Court on Client's behalf;

(c) unless excused by the Court, attend all hearings that Visiting Attorney attends on Client's behalf; and

(d) not withdraw or otherwise cease serving as local counsel for Client unless and until successor local counsel has appeared.

WHEREFORE, Local Counsel respectfully requests that the Court admit Visiting Attorney as pro hac vice counsel for Client in this case.

[Local Counsel signature and signature block]

[Certificate of Service]

UNITED STATES BANKRUPTCY COURT  
SOUTHERN DISTRICT OF FLORIDA  
\_\_\_\_\_ DIVISION

In re:

DEBTOR'S NAME,

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**DECLARATION OF VISITING ATTORNEY**

I, [Visiting Attorney's name] declare as follows:

1. I am a member in good standing of the bar of the following states or federal courts:
  - [List states or federal courts].
2. I have never been disbarred and am not currently suspended from practicing law in Florida, any other state, or any federal court.
3. I designate [Local Counsel's name] as "Local Counsel" for [Client's name] ("Client").
4. I understand that even if I become a registered user of CM/ECF, Local Counsel must:
  - (a) review every document filed with the Court on Client's behalf;
  - (b) include their signature block – together with my signature block – on every document filed with the Court on Client's behalf;
  - (c) unless excused by the Court, attend all hearings that I attend on Client's behalf; and
  - (d) not withdraw or otherwise cease serving as local counsel for Client unless and until successor local counsel has appeared.
5. I have read and will remain familiar with the Local Rules of the United States Bankruptcy Court for the Southern District of Florida, and I agree to be bound by those rules and by the Rules Regulating the Florida Bar, while appearing in this Court.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on: \_\_\_\_\_  
Date \_\_\_\_\_

\_\_\_\_\_  
Visiting Attorney's signature

[Visiting Attorney's signature block]