

UNITED STATES BANKRUPTCY COURT  
SOUTHERN DISTRICT OF FLORIDA

In re: \_\_\_\_\_, Debtor(s) Case No. \_\_\_\_\_

*\*Joint debtors who each request enrollment or already have a DeBN account **MUST** file separate forms*

**DEBTOR'S REQUEST TO RECEIVE NOTICES ELECTRONICALLY UNDER DeBN PROGRAM**

**NEW ACTIVATION REQUEST:** (Check this box to begin receiving notices and orders from the U.S. Bankruptcy Court via email)

Pursuant to Federal Bankruptcy Rule 9036 and Local Rule 9036-1(C), I hereby voluntarily request receipt of court notices and orders by email, instead of U.S. mail, from the Bankruptcy Noticing Center (BNC) through the U.S. Bankruptcy Court's Debtor Electronic Bankruptcy Noticing (DeBN) program, and I may file a request to deactivate my account at any time;

I understand this request is limited to receipt of **ONLY** notices and orders served by the clerk of the U.S. Bankruptcy Court, and that I will continue to receive documents served by all other parties (trustee, creditors, or other), via U.S. mail or in person pursuant to court rules;

I understand once this request is filed with the court the clerk will immediately activate my DeBN account and I will receive electronic service of any documents served in any prior, current or future bankruptcy or adversary case from any bankruptcy court district in which I am listed with the same name and address, including cases where I am listed as a creditor;

I understand my email address will appear in the public court record on Certificates of Mailing filed with the court by the BNC;

I understand the first time the BNC receives an email bounce-back (undeliverable email), my DeBN account will be automatically disabled. I will then receive notices and orders via U.S. mail, and I must file an updated **Debtor's Request to Receive Notices Electronically Under DeBN Program** form if I wish to reactivate my account; and

I understand if I already have an active electronic noticing (EBN) account with the BNC, this DeBN request will deactivate that account, but I will continue to receive those notices I received under the EBN program under my new DeBN program registration.

**NOTE:** *If you currently have an active DeBN account in another court with the same name and mailing address, **DO NOT** complete this form.*

**UPDATE ACCOUNT INFORMATION:** (Check this box to make changes to your existing DeBN account)

I request the following update(s) to my DeBN account:

- I have a new email address as indicated below.
- I filed a new bankruptcy case, and I have an existing DeBN account. Please review my account to ensure my name and address in my account match this new case.
- I request reactivation of my DeBN account so that I may receive court notices and orders via email, instead of U.S. mail.

**REQUEST TO DEACTIVATE ELECTRONIC NOTICING:** (Check this box to request deactivation of your DeBN account)

I request deactivation of my DeBN account. I understand that by deactivating my account, I will begin receiving notices and orders filed by the U.S. Bankruptcy Court via U.S. mail, instead of email. [Request must be filed in court that activated the account]

I understand that I will continue to receive electronic notices until such time as the Court has deactivated my account.

*Under penalty of perjury, I certify that I am a debtor in this bankruptcy case, or the debtor's authorized representative if the debtor is a business, and I have read the applicable section check-marked above and understand and agree to the terms and conditions set forth therein. Neither the U.S. Bankruptcy Court nor the BNC bears any liability for errors resulting from the information I have submitted on this form.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name (and title if a corporation or partnership): \_\_\_\_\_

Email Address (type or print clearly): \_\_\_\_\_

**[Required Identification: Must provide a valid government-issued photo identification when filing this form in person or by mail]**