AO 196A
(Rev. 2024)

ACKNOWLEDGMENT OF GRATUITOUS SERVICES AND WAIVER

(Use for Volunteer Professionals)

I,_____ , hereby declare that my services to be performed from approximately _____ to _____ in the capacity of _____ in the United States _____ *(court or office)* are to be solely on a voluntary basis. I hereby waive any claim or right to receive salary or other compensation in consideration for the performance of duties during this assignment.

I acknowledge that I am not entitled to receive civil service retirement credit or other related personnel benefits as a consequence of this volunteer employment, except in the event of any personal injury incurred by me, I shall have those rights to compensation, if any, which may be provided by statute to persons rendering voluntary services to the United States. As a volunteer employee, I understand that I am subject to the Code of Conduct for Judicial Employees and am covered by the Employment Dispute Resolution Plan. I further understand that, as a volunteer employee of the United States, I retain no personal copyright privileges in any work product prepared by me in the course of this voluntary employment. Finally, I recognize that information to which I obtain or to which I shall have access while volunteering is often of a confidential nature, and I agree to preserve the confidentiality of such information. I further understand that my service as a volunteer employee may not exceed 2080 hours. The only exceptions are Volunteer Probation Officers, volunteer professionals paid from an outside source in a Federal Public Defender Agency and individuals appointed to preside over proceedings under Fed R. App. P. 33.

I understand that I am not permitted access to any non-public Judiciary networks, systems, or electronically stored data unless I receive specific authorization, and government furnished equipment to do so. I further agree to only use any government-furnished equipment to me when accessing non-public Judiciary networks and systems, and to only accesses Judiciary IT assets and environments from within the United States of America and its territories. If I am approved for access, I agree to protect the security and confidentiality of the Judiciary's IT networks, systems, and electronically stored data.

_____	_____	_____
Printed Name	Signature	Date
_____	_____	_____
Printed Witness Name	Witness Signature	Date

Pursuant to the authority vested in the Director of the Administrative Office of the United States Courts by 28 U.S.C. § 604(a)(17) and by delegation of this authority from the Director, I hereby accept and authorize the utilization of the gratuitous services described above.

_____	_____
Signature of the Court Unit Executive	Date