

CHAPTER 13

Note to Chapter 13 Debtors - You must start making plan payments to the chapter 13 trustee 30 days after you file your petition. [See Local Rule 3070-1.] At the time you file your plan you must also serve the trustee with evidence of your income (including your tax return for the prior year and your last 3 pay stubs). **DO NOT FILE THESE DOCUMENTS OR A CERTIFICATE OF SERVICE OF THESE DOCUMENTS WITH THE COURT.** [See Local Rule 2083-1(A).]

Original and 3 Copies - Filing Fee: \$194.00

[Note: Only 1 copy (for return to filer) required when filing amendments]

Assemble papers listed below into 4 separate packets, two hole punch all original papers at the top and staple each packet.

- *1. Voluntary Petition
2. Summary of Schedules
3. Schedule A - Real Property
4. Schedule B - Personal Property
5. Schedule C - Property Claimed as Exempt
6. Schedule D - Creditors Holding Secured Claims
7. Schedule E - Creditors Holding Unsecured Priority Claims
8. Schedule F - Creditors Holding Unsecured Nonpriority Claims
9. Schedule G - Executory Contracts and Unexpired Leases
10. Schedule H - Codebtors
11. Schedule I - Current Income of Individual Debtor
12. Schedule J - Current Expenditures of Individual Debtor
13. Unsworn Declaration Concerning Debtor's Schedules
14. Statement of Financial Affairs
- *15. List of Creditors (if schedules are not filed with the petition)

Additional Requirements (Filed separately)

1. Local Form "**Disclosure of Compensation of Attorney for Debtor**" or Local Form **Disclosure of Compensation of Bankruptcy Petition Preparer** (if debtor is assisted by a petition preparer).
[File original document separately and attach three copies to copy packets above.]
- *2. BANCAP Matrix on 3½" high-density disk.
3. Local Form Chapter 13 Plan (original and 3 copies)
[See also Local Rule 3070-1 for deadline for debtor to commence payments to the chapter 13 trustee.]
4. See chapter 13 trustee suggestions for additional requirements.
- *5. Local Form "Statement of Social Security Number" (required for all individual debtors). This document will not be placed in the public records.

*minimum initial filing requirements