

UNITED STATES BANKRUPTCY COURT
SOUTHERN DISTRICT OF FLORIDA
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In re:

Case No.: XX-XXXXX-MAM

XXX,

Chapter XX

Debtor(s).

XXX,

Adv. Proc. No.: XX-XXXXX-MAM

Plaintiff(s),

v.

XXX,

Defendant(s).

**ORDER SETTING BRIEFING SCHEDULE ON MOTION FOR SUMMARY
JUDGMENT (ECF NO. XX)**

THIS MATTER came before the Court upon the motion for summary judgment (ECF No. __) (the "Motion") filed by Party A ("Movant(s)"). The Court, being fully advised in the premises, hereby **ORDERS** that:

1. Party B (“Respondent(s)”) may file a responsive pleading (the “Response”) to the Motion on or before **[Month] [XX], 20[XX]**. [*Calculate date, allowing at least one week for order processing. Insert a calendar date, not a reference to number of days since date of entry of this Briefing Order.*] If Respondent(s) elect(s) to file a Response, the title of the Response shall reference the ECF Number of the Motion. The Response must not exceed ten (10) pages in length, including any accompanying memoranda of law. If Respondent(s) choose(s) to submit affidavits or supplemental documentation, those documents must be filed as individual exhibits to the Response. Failure to timely file a Response may result in the Court granting the Motion.

2. Movant(s) may file a reply (the “Reply”) to the Response on or before **[Month] [XX], 20[XX]**. [*Insert a calendar date.*] If Movant(s) elect(s) to file a Reply, the Reply shall not exceed five (5) pages in length.

3. Movant(s) and Respondent(s) shall file a Joint Stipulation of Facts (the “Joint Stipulation”) and a notice informing the Court that briefing is complete (the “Notice of Completion of Briefing”)¹ on or before **[Month] [XX], 20[XX]**. [*Insert a calendar date.*] Movant(s) and Respondent(s) must submit all required briefing and any desired supporting documentation *prior to* submission of the Joint Stipulation of

¹ The Notice of Completion of Briefing must be uploaded to CM/ECF using the “Notice of Filing” event code.

Facts and Notice of Completion of Briefing.² The Joint Stipulation of Facts shall not exceed ten (10) pages in length.

4. The Response(s), Reply(-ies), Joint Stipulation, and any supporting memoranda **must provide pinpoint citations to the record** identifying pertinent facts by page and paragraph (or by line, in the case of transcripts). References to an entire exhibit or multiple pages of a document are insufficient. Each conclusion of law must also be supported by a pinpoint citation to the Bankruptcy Code, the Bankruptcy Rules, and any applicable case law. These citations must specify the appropriate portion of the cited legal authority by page number or statutory/rule subsection. **Failure to provide the Court with clear, accurate, and precise citations may result in the Court striking the relevant factual or legal assertion(s).**

5. The Response(s), Reply(-ies), and Joint Stipulation shall be formatted with 12-point font (*i.e.* Times New Roman or Century Schoolbook) and double-spacing of paragraphs. **Failure to adhere to page limitations may result in the Court striking the portion of the submission that exceeds the stated limitations.**³

² Although the parties may extend the briefing deadlines set forth herein by entry of an agreed order upon proper motion, the parties may not change the order in which the Response(s), Reply(-ies), and Joint Stipulation are filed. The parties shall file the Joint Stipulation *after* the Response(s) and Reply(-ies).

³ Parties must obtain entry of an order allowing excessive briefing prior to submission of any document that exceeds the page limitations stated herein.

6. Failure to timely submit the Reply or Joint Stipulation may result in denial of the Motion without a hearing.

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Copy furnished to:

XXX, Esq., Attorney for Movant(s)

Attorney for Movant(s) must serve this Order upon all interested parties and file a conforming certificate of service.